

RENTAL POLICIES

Rental Fees

Most costumes rent for \$10.00 per performance weekend. Specialty costumes and over-sized costumes rent from \$20.00 - \$50.00 per performance weekend.

Payment and Security Deposit

Rentals can be paid with cash or check only. A security deposit of \$250.00 is required on all rentals. This must be paid with a VISA, MASTER CARD, or AMEX credit card. The security deposit will be refunded upon the prompt return of the undamaged costume. The security deposit in no way reflects the actual value of the costume.

Rental Period

All rentals are for one weekend of performances and for the week of production. Additional fees apply for all costumes rented over one performance weekend or for costumes not returned by due date.

Alterations and Cleaning

There is a \$100.00 non-refundable cleaning cost for all show rentals or \$10.00 for each individual costume rental. Acceptable alterations by client include the raising and lowering of sleeves and hems; properly stitched side seams to take in or let out garments; shoulder adjustments; moving snaps, hooks, or eyes; and, properly stitching the back seams of man's trousers. Unacceptable alterations by client include cutting of any kind; dying, spray painting or gluing (including the use of sticky Velcro™); removing motifs, hand beading or any other ornamentation; and, removing or adding buttons, trims, ruffles, feathers or sleeves.

Care and Maintenance

Under no circumstances can smoking or eating be allowed while in costume since most permanent damage is a result of these activities. Should smoking or eating be required, Broadway Costumes™ must be informed prior to rental. Deodorants must be used; whereas, cologne, perfume or after-shave is forbidden since cleaning solvents cannot remove any of these. Women should be instructed in the proper use of trains. Any tears or rips in the hems of trains due to improper usage will constitute permanent damage. All costumes must be returned in their original state. Failure to comply will result in assessed fees (see Replacement Value).

Permanent Damage

Permanent damage will consist of any tears and rips in fabrics; burns; dying or spray painting; gluing; perspiration or other stains; or, all other unacceptable alterations outlined above.

Late Returns

Costumes not returned on the specified date are subject to a late fee of 20% of the basic rental rate per day late.

Replacement Value

The replacement value of costumes is based on current retail value. The rental rate may be only 1% to 2% of the actual value of non-replaceable or antique items. The paid rental amount is not applicable to the

Date: _____ Signature: _____